

Reviewing and accepting for publication

Language and Literary Studies of Warsaw is an interdisciplinary reviewed journal which appears once a year. The journal welcomes articles on all aspects of languages and encourages previously unpublished submissions in linguistics, applied linguistics, literature, cultural studies and related aspects of history. Papers should be written in either English or Polish, but they can deal with other languages or cultures such as German, French, or Spanish. Full length articles as well as book reviews and summaries of work in progress which address similar issues are also encouraged.

1. Submission of an article for *Language and Literary Studies of Warsaw* equals accepting the following:
 - the journal publishes scholarly articles which offer new, original materials and information;
 - the journal does not offer any royalties, the author is entitled to a free copy only;
 - full versions of all articles are available in the printed (primary) version and online on the website of the journal: <http://www.eng.lingwistyka.edu.pl/about-the-journal,16.html>;
 - the journal is included in databases of scholarly journals;
 - the authors are fully responsible for any information, illustration etc. included in their articles;
2. Each submitted article is first evaluated by the editorial board. Articles which do not fit the subject matter of the journal, do not keep academic standards or include grave errors may be subject to desk rejection in case of which the authors will be immediately notified.
3. Articles which do not follow the editorial guidelines will not be considered. Please, acquaint yourself with current Notes for Contributors on our website.
4. After the initial acceptance by the board each article goes through double blind review process. Consequently, contributors are requested to submit their work in a form which allows the removal of all data of the author.
5. Each review must include unequivocal evaluation of the submitted text and clear recommendation concerning its acceptance or rejection.
6. The editorial board selects reviewers appropriate for each contribution also not included in the currently published list of reviewers.

7. The names of new reviewers are consequently added to the list which aims at including all the reviewers in the history of the journal.
8. The contributor receives reviews as soon as they are available as retains the right to respond to them in writing.
9. In case of inconclusive reviews the editorial boards retains the right to make the final decision or seek additional review.
10. The authors of accepted articles are requested to respond to the reviewers remarks in writing and correct their articles as soon as possible.
11. The printed version is considered the primary (reference) version.
12. „Ghostwriting” and „guest authorship” are considered scholarly unreliability and as such they will be revealed including notifying appropriate authorities.

Notes for Contributors

1. Articles should be between 4000 and 8000 words (including all in-text citations, footnotes and the “Works Cited” section).
2. Abstracts in English and Polish (150–200 words each) along with 5 keywords should be attached.
3. Attached should be author’s biodata in English (100–200 words in length) listing the author’s education, professional experience, academic affiliations and achievements, etc.

Chicago style (author-date system) (accessed from http://www.chicagomanualofstyle.org/tools_citationguide.html) should be used throughout. Major failure to comply with this requirement will result in your essay being automatically rejected.

4. Basic rules are as follows:
 - reference follows this pattern (Kowalski 2013, 37) (Name Year, Page) – any more specific bibliographic data should be included in “Works Cited” section at the end of the paper,
 - Examples of entries in Works Cited section:

Book with one author:

Pollan, Michael. 2006. *The Omnivore’s Dilemma: A Natural History of Four Meals*. New York: Penguin.

Book with two authors:

Ward, Geoffrey C., and Ken Burns. 2007. *The War: An Intimate History, 1941–1945*. New York: Knopf.

Article in a scholarly journal:

Weinstein, Joshua I. 2009. “The Market in Plato’s *Republic*.” *Classical Philology* 104: 439–58.

Chapter in a book:

Kelly, John D. 2010. “Seeing Red: Mao Fetishism, Pax Americana.” In *Anthropology and Global Counterinsurgency*, edited by John D. Kelly, Beatrice Jauregui, and Jeremy Walton, 67–83. Chicago: University of Chicago Press.

More detailed information is available at: http://www.chicagomanualofstyle.org/tools_citationguide.html – (remember to choose Author-Date option!).

5. Short quotations (no more than sixty characters) should be run on (i.e. included within the text, separated by quotation marks) and enclosed within double quotation marks. Longer quotations (more than sixty characters) should appear as a separate

block, double-spaced and additionally indented left and right. They are not to be enclosed within quotation marks.

6. The number of footnotes should be kept to a minimum. When simply citing the source, use always in-text citations. Footnotes may be used only to expand some thought or concepts that transcend the main text.
7. Italics (and not underlining) should be used for titles of larger works, and double quotation marks for titles of shorter works.
8. Use British spelling but use -ize endings (realize, organize, etc.).
9. The editors reserve the right to copyedit and proof all papers accepted for publication.
10. Book reviews should NOT contain: title, abstract, keywords, "Works Cited" section, in-text citations.
11. Book reviews should be preceded by publishing details of the book under review in the following format and order:

Terry Eagleton, 2013. *How to Read Literature* (New Haven and London: Yale University Press)
12. The guidelines listed above are applicable only for the texts published in English.
13. The guidelines above should be used only for articles in English.

NOTE! Only articles with the complete list of required components (specifically, titled article, abstracts with keywords in Polish and English, complete bibliography and in-text citations consistent with Chicago stylesheet, author's biodata) **will be considered for publication and recommended for review**. Authors are not allowed to submit any of the components separately. Otherwise, the articles will be returned to the authors until consistent with the requirements.

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